



KARNATAKA POWER TRANSMISSION CORPORATION LIMITED

Corporate Identity Number (CIN) : U40109KA1999SGC025521

Regd. Office of the Company : Corporate Office, Kaveri Bhavan, K.G.Road, Bengaluru-560009.

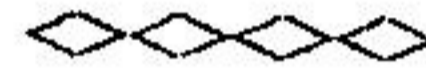
KPTCL/SA8/B7/1961/14-15/Vol-2

Date : 15 DEC 2018

CIRCULAR

Sub: - Recovery of rent from Officers/ Officials who have been allotted quarters at one place and continue to stay in that quarters, while working at a different place.

- Ref: -**
1. Corporate office circular No. SA8/B7/1890/07-08 dated 15/05/2008.
 2. Corporate office order No. SA8/B7/1890/07-08 dated 15/05/2008.
 3. Corporate office circular No. SA8/B7/2022/05-06 dated 21/07/2010.
 4. Corporate order No. B16/3442/08-09 dated 11/02/2013.



Many confusions/ doubts have arisen in the matter of recovery of house rent from Officers/ Officials who have been allotted quarters at one place and continue to stay in that quarters while working at a place outside, either due to transfer / promotion etc.

In Corporate officer order No. B16/3442/08-09 dated 11/02/2013, under item (8), it was made clear that HRA as admissible at the place of their working, should be recovered from Officers/ Officials who are residing in the quarters, without considering their place of residence.

In letter No. SA8/B7/30586/12-13 dated 14/06/2013, addressed to the General Manager (A&HRD), HESCOM, Hubballi, the above fact was reiterated while issuing clarification.

The FA (A&R) in his note dated 26/07/2014 has stated that as per the guidelines in circular No. SA8/B7/1890/07-08 dated 15/05/2008, it is observed that in TL & SS Division, Peenya, demand for recovery of HRA from Officers/ Officials has been made as per the above circular and recovery is being made as per order dated 11/02/2013, which has created imbalance between demand and recovery of HRA. Further, he has sought clarification in setting right this imbalance.

In this connection, it is to be mentioned that many Officers/ Officials are obtaining approval from Corporate office for extension of stay in quarters at one place, while they are working at different places. In such cases, Corporate office, based on the merit of the case, has been conveying approval stating that normal rent should be recovered for the approved extension period.

As per KEB Account Manual Vol-I under para 35.04, it is stated that no employee of the Corporation is entitled to be provided with residential quarters as a matter of right. But the Corporation will generally make arrangements to provide quarters for the staff so as to enable them to reside close to the premises in which their duties are being performed.

Further, under para 36.01 it is stated that "The buildings of the Board are generally of the class where from recovery of the full standard rent is not expected, as these will ordinarily be occupied by the employee. The rent payable for the Board quarters by the employee who occupied the quarters shall be HRA admissible at the place".

On this background, Corporation office has issued clarification to EEE, TL & SS Division, Peenya, Bengaluru, to immediately settle the issues, pending just for the issue of this clarification.


Since, Corporation is providing quarters to Officers/ Officials just for accommodation purpose and not with the intention of making profit from standard rent, the following clarification is issued in the matter of recovery of house rent from Officers/ Officials depending upon the case as mentioned.

Sl. No	Case	Recovery of rent
1	When the Officer / Official is staying in the allotted quarters at one place and is working at a place other than the place where he is allotted quarters.	As per Corporate office order No. B16/3442/08-09 dated 11/02/2013 under item (8), it is made clear that Officers/ Officials who are residing in quarters, their HRA should be recovered from their salaries at the place of their working, without considering the fact the place of their residence.
2	Where the Officers/ Officials are provided quarters at two places.	Rent to be recovered as per Corporate office circular No. SA8/B7/1890/07-08 dated 15/08/2008.
3	Cases where Officers/ Officials are transferred (including transfer on promotion) and continue to stay in quarters previously allotted before their transfer and where Corporate office approval have been obtained for such continuation (academic year, special cases etc.,)	As per existing rent rules or as directed in the approval letter of Corporate office.
4	Unauthorized over stay in quarters (continuation of stay beyond the approved period / provision for such stay as per rules).	Rent to be recovered as per Corporate office orders No. B7/1104/2000-01 dated 05/01/2001 & 21/03/2001 and Corrigendum No. B7/1104/2000-01 dated 26/03/2001.
5	When Officers/ Officials do not occupy the quarters even after allotment.	As per rules in KEB Accounts Manual Vol I.

Further,

- Item no (ಎ) under para 38.02 (1), newly included in circular No. SA8/B7/1890/07-08 dated 15/05/2008, stands deleted.
- Demand for recovery of rent for quarters allotted shall be made according to the place of work (and receiving HRA at that place), irrespective of the place, where the Officers/ Officials, to whom quarters have been allotted.

These guidelines shall apply to all pending cases, requiring clarification, in which HRA is recovered as per circular No. SA8/B7/1890/07-08 dated 15/05/2008 and also for future cases.


Director (A&HR)
KPTCL, Bengaluru.

Copy to:-

1. All Managing Directors, ESCOMs.
2. All Financial Advisers, ESCOMs/ KPTCL.
3. All Chief Engineers (Ele), Transmission Zone, KPTCL.
4. All Controllers of Accounts, Transmission Zone, KPTCL.
5. All Superintending Engineers (Ele), Transmission Circle, KPTCL.
6. All Deputy Controllers of Accounts, Transmission Circle, KPTCL.
7. All Executive Engineers (Ele), MW/ TL & SS Division, KPTCL.
8. All Deputy Controllers of Accounts (Internal Audit), Transmission Zone, KPTCL.
9. The Accounts officer (Internal Audit), Corporate Office, Kaveri Bhavan, Bengaluru.
10. The Manager (I/M), Manager (Cash & Accounts), Corporate Office, KPTCL, Kaveri Bhavan, Bengaluru.
11. The Accounts Officer, Codification Cell, Corporate Office, KPTCL, Kaveri Bhavan, Bengaluru.
12. KPTCL web site.
13. SA II Records.